

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of February 4, 2021 | Helena Teleconference Meeting

Until further notice Helena Township Meetings will be held via ZOOM. On March 13, 2020 Governor Walz declared a public health emergency related to the COVID-19 infectious disease. As of March 20, 2020, MN Department of Health guidelines allow teleconferencing. On March 23, 2020 Resolution 032320 "Establishing the Ability to Conduct Open Meetings by Telephone" was unanimously adopted. This is in alignment with COVID-19 CDC guidelines, Executive Order 20-01 "Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19", and in an effort to protect the safety of township officers, employees and citizens. Helena Township Meeting Agendas are found on the "Agenda/Minutes" tab at www.helena-township.com. To participate please refer to the login information provided at the top of the agenda.

Call to Order Regular Monthly Meeting was called to order by Chairman Deutsch at 7:00 PM and directed the Clerk to introduce the topics and take a Roll Call Vote for each motion.

Roll Call Chairman Duane Deutsch, Supervisor John Wermerskirchen, Supervisor Ed Nytes, Treasurer Nathan Hutton, Deputy Clerk Jody Deutsch and Clerk DeAnn Croatt.

Clerk Authorization On a motion by Wermerskirchen/Nytes the Clerk is authorized to sign all documents related to this teleconference meeting so they may be duly executed; carried unanimously Wermerskirchen – yes, Deutsch – yes, Nytes – yes.

Check received by Clerk
\$2,000 City of New Prague for Alton's extra maintenance
\$6,087.77 BevComm for Franchise Fee
\$582.74 ComCast for Franchise Fee
\$250 Brian Lindell for Jordan Fire and Rescue

Interim Help Peter Croatt will help out with road issue paperwork as an employee; TJ Deutsch will help with labor as an Independent Contractor while Road Overseer is on leave.

Wermerskirchen will price a storage shed for possible placement at the RSP2 Park for road maintenance equipment, signs, barriers, etc. This could also be used as a posting location.

Minutes On a motion by Wermerskirchen/Nytes the January Regular Monthly Meeting and Workshop Minutes were approved as presented; carried as follows: Wermerskirchen – yes; Deutsch – yes; Nytes – yes.

Old Business

WCLD Vistad had a few questions for board consideration related to mailbox posts and striping; clerk will communicate consensus is to have the contract include mailbox posts and to not include painting a centerline or fog lines on the new roadway.

265th Nytes updated that the turnaround on 265th was constructed by Art Johnson Trucking; the second culvert will not be replaced until spring. There is a marker left in the ground because of the frozen condition; Johnson's will remove once the ground has thawed. Nytes is communicating with Kathryn Warren-Pandolfo. Wermerskirchen expressed appreciation to Nytes on his successful management this project.

Jordan Fire Only outstanding fire and rescue invoice is for Waurzynick for \$250.

No one was able to attend the January 28th fire meeting because notice was received too late. Clerk will ask to be added to the email distribution list.

LRIP Scott County has Helena's application but it isn't likely to be selected. MAT indicated the projects will be based on regional significance.

Delmar Estates Engineer Vistad approved the return of the \$20k Letter of Credit for Delmar Estates. The escrow will be refunded once all expenses are processed.

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New Business

- Projects w/Count** Joe Wiita requested a list of projects related to crack sealing and seal coating NLT February 22, 2021. Clerk will review with Road Overseer Perkins prior to the February 18th Work Shop.
- FaithPoint** The \$100k Letter of Credit has been replaced with a \$48,750 Letter of Credit, as approved by Engineer Vistad.
- Building Permits**
1. New Home for Brandon Hall on 240th Street West
 2. New Home for Brienne Jirik on 270th Street West
 3. New Home for KA Witt Construction on Willow Lane
 4. Garage Heater for Busch on 240th Street West
 5. Mechanical and Plumbing for Vogt on Willow Court
- Annual Meeting** On a motion by Deutsch/Nytes Resolution 2021020421 was adopted to Conduct the Annual Meeting Remotely; carried unanimously: Deutsch – yes, Nytes – yes; Wermerskirchen – yes.
- Quotes** Quality Green work will be on an ‘As Needed’ basis related to herbicide application.
- MAT**
1. February 17, 2021 from 9 AM to 3 PM is the L & R meetings on ZOOM
 2. Spring Short Courses will all be on ZOOM the weeks of March 22nd and 29th
- Utility Permit** Metrofibernet, LLC (former Jaguar) for work on Camber Avenue
- Scott County**
1. COVID Hotline: 952.818.3730 or covid@co.scott.mn.us
 2. Expects mask usage to end early fall of 2021
 3. Broadband update by Perry Mulcrone – project complete but getting individual services hooked up is going slow
- Bridges** The bridge inspection report was received and reviewed. No action is required by the township.
- 225th** Clerk received a call for treatment for ice on 225th Street West. Johnson took care of it.
- Ordinances** After discussion and on a motion by Wermerskirchen/Nytes the following ordinances and documents were accepted and adopted and carried unanimously - Wermerskirchen – yes; Nytes – yes; Deutsch – yes:
1. Ordinance 2021020421A Regulating the Construction and Maintenance of Driveways/Culverts with the Township
 2. Public Notice of Ordinance 2021020421A
 3. Application for Driveway or Field Approach Permit
 4. Ordinance 2021020421B Right of Way Management
 5. Public Notice of Ordinance 2021020421B
 6. Public Right of Way Application & Permit
 7. Ordinance 2021020421C Defining Nuisances, Prohibiting their Creation or Maintenance and Providing for Abatement and Penalties for Violation Thereof
 8. Public Notice of Ordinance 2021020421C
- Clerk will publish and post new documents on the website.

Other Business

- Bills Paid** On a motion by Deutsch/Wermerskirchen checks # 6299 — 6305 for a total of \$14,029.55 were approved for payment; carried unanimously Wermerskirchen – yes; Deutsch – yes; Nytes – yes.

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6299	\$	1,445.00	Minnesota Benefit Assoc.	Annual Premium Life Insurance
6300	\$	695.00	Couri & Ruppe, PLLP	WCLD
6301	\$	2,967.25	Hakanson Anderson	WCLD
6302	\$	139.05	SW Newsmedia	WCLD
6303	\$	832.50	Scott County Treasurer	Salt
6304	\$	75.00	Donald Rowe	Webmaster
6305	\$	7,875.75	Art Johnson Trucking, Inc.	265th Culvert \$3168/Snow \$4707.75

Receipts New Receipts:

1/4/2021	\$	150.00	John Bisek	Mailbox Post
1/13/2021	\$	46.66	State of Minnesota	ORI
1/25/2021	\$	250.00	Koenig	Jordan Fire & Rescue
1/25/2021	\$	6,087.77	BevComm	Franchise Fee
1/25/2021	\$	6,835.77	Scott County	Tax Settlement
1/26/2021	\$	2,000.00	City of New Prague	Alton Extra Maintenance
2/2/2021	\$	250.00	Lindell	Jordan Fire & Rescue
2/2/2021	\$	582.74	ComCast	Franchise Fee

Treasurer's Report On a motion by Nytes/Wermerskirchen the Treasurer was authorized to transfer \$5,000 from savings to checking; carried unanimously Wermerskirchen – yes; Nytes – yes; Deutsch – yes.

On a motion by Nytes/Wermerskirchen the Treasurer's Report was accepted as presented; carried unanimously Wermerskirchen – yes; Nytes – yes; Deutsch – yes.

Continuation At 8:38 PM on a motion by Wermerskirchen/Nytes the meeting was continued to Thursday February 18, 2021 at 5:00 PM for the Annual Audit Meeting, followed immediately by the February Work Shop to discuss WCLD, ordinances, project management, LRIP, and any township business as required; carried unanimously as follows: Deutsch – yes; Nytes – yes; Wermerskirchen - yes.

Duane Deutsch, Chairman

DeAnn Croatt, Clerk